



Membership FAQ

1. What is my log in and password to the HIMSS Members Only Section?

HIMSS uses your email address as your default login and sets your default password as the first initial of your first name followed by your last name. If you've changed your password from the HIMSS-supplied default and have forgotten it, the password can be sent immediately to you by following the prompts on the home page of the [HIMSS Member Center](#). If you're still having trouble, call the Membership Services team at 312-664-4467, or send an [email](#) to HIMSS Member Services.

2. Where can I find my membership number?

To find your membership number, log into the [HIMSS Member Center](#). Alternatively, you can request your member number via [email](#) or call Membership Services at 312-664-4467.

3. How do I update my contact information?

You can easily update your contact information by logging into the [HIMSS Member Center](#). You can also send the Membership Services team an [email](#) with your updates.

4. I heard that I can give a free membership to a colleague, how does that work?

[HIMSS+1](#) is a program that allows you as new or renewing member to invite a colleague to join HIMSS free for one year. In order to be eligible for the program, you must send the "invite a friend" offer within 30-days of joining or renewing your regular (\$160 level) membership. This offer is valid for full dues paying members only (\$160 level), members who received a discount from the \$160 are also restricted from participating. The colleague that you are inviting cannot be a current member, a member within the last three years, or eligible for membership with an Organizational Affiliate member.

5. I would like to join as a student member, how do I qualify?

HIMSS student membership is designed for individuals engaged in formal full-time study looking to become active in the fields of healthcare information and management systems. Student members receive the same benefits as regular members except the right to vote or hold elective office. You may sign up for student membership at any time online or with application through regular mail. Evidence of your full-time student status may be submitted with your paper application (if applying via regular mail) or within 30 days of membership registration to membersupport@himss.org. Individuals who do not submit evidence of their full-time student status within 30 days of purchase will be invoiced for the balance of regular membership dues of \$160. If evidence of full-time student status or balance of dues is not received within 90 days, membership will be suspended until the proper documentation or balance of dues is received. Examples of student membership evidence include but are not limited to – a current class roster, a letter from your department chair, transcripts (unofficial is acceptable). All evidence must include your expected graduation date.

6. I was a student member, recently graduated, and would like to upgrade my membership. How do I go about doing so?

[Email](#) Membership services with the request and we can invoice you for the balance of the \$160 dues, or call Membership Services at 312-664-4467 and the payment may be made via telephone.

7. I need my receipt for membership dues for my accounting department. How can I obtain this?

[Email](#) Membership services and they will gladly send you a receipt via email, or call Membership Services at 312- 664-446. We can also send one via US mail.

8. How do I remove my email address from HIMSS emails?

Please select the unsubscribe link in any email from HIMSS. This can be found at the bottom of any communication from HIMSS. To ensure your name has been removed, you may also call Membership Services at 312-664-4467 or [email](#) Member Services.

9. How do I put myself back on the HIMSS email lists? I am no longer getting emails.

[Email](#) Membership services to re-join the list, or call Membership Services at 312- 664-4467.

10. How do I use the online member directory? I need more than the 200 records the site is limited to. Is there a printed version available?

We provide only 200 results for security reasons. A print version is not available.

11. I am getting the error my email address is already in use. Why would my email address be already in use? I would like to purchase a membership.

Your email is in our system because of a book purchase from our [HIMSS Bookstore](#) or from attending a past HIMSS conference. [Email](#) HIMSS membership or call 312-664-4467. We can then provide you a temporary log in and password. You will then log in as a returning customer to the [HIMSS Bookstore](#), and once in, you will be able to purchase [membership](#).

12. My company is a Corporate HIMSS Member. Where can I get my membership number and log in information?

Corporate Membership falls under 3 categories Platinum, Diamond, and Gold. You must be on your company's list in order to be assigned a log-in ID and password. Email [Corporate Member Information](#) and the Corporate Relations team will be available to assist with your request.

13. Where can I gain access to information on hot topics, research and more?

Healthcare IT is impacted by numerous dynamics — patient outcomes, government legislation and regulation, emerging technologies, industry standards and cost/revenue constraints to name but a few. HIMSS brings together the resources you need to make sound strategic decisions to keep grounded in all these dimensions of the industry's [hot topics](#), [research & news](#), and many [members-only documents](#).

14. Where can I find a calendar of upcoming HIMSS events?

The [HIMSS Calendar](#) is a comprehensive listing featuring:

- [All HIMSS Events](#) including Annual Conference, Summit, Virtual Conference, AsiaPac, World of Healthcare IT, and others
- [Government Relations](#)
- [Chapters](#)
- [Awards](#)
- [User Groups](#)
- [Webinars](#)
- [Calendar for Exhibitors](#)
- [HIT Calendar of Related Industry Conferences](#)

15. What discounts do I qualify for as an individual member of HIMSS?

As an individual member of HIMSS, you qualify for numerous discounts. We've listed all the [benefits of individual membership](#), plus links to related URLs so you can learn everything there is to know. For example, as a member, you receive a discounted rate for all HIMSS events. If you register as an "early bird", you can save up to 40% on the HIMSS Annual Conference & Exhibition. And, you receive an average of 20% off on HIMSS books and resources.

16. How can I get involved?

There are many opportunities for involvement in HIMSS. Volunteers are the life-blood of the Society and we highly value the expertise each member brings to the table. Involvement provides you with exemplary opportunities to network, enhance your professional development, and become increasingly expert on a wide variety of issues. Here are some options for you to consider:

Committees, Task Forces, and Work Groups

Committee, Task Force, and Work Group participation is open to all corporate and individual members of HIMSS not currently serving in other leadership capacities within the Society. Committee members are recruited annually through an application process, and selected by the Chair-Elect of the HIMSS Board of Directors. Applications are solicited in January and October of each year - appointed Committee members begin terms-of-service in either January or July. There is no application or selection process for Task Forces or Work Groups - any current HIMSS individual member is welcome to join these groups at any time. There are a variety of Committees, Task Forces, and Work Groups available to individual members. Topics include:

- [Public Policy Steering Committee](#)
- [Ambulatory IS](#)
- [Annual Conference Education](#)
- [CPHIMS](#)
- [Enterprise Information Systems](#)
- [Financial Systems](#)
- [Healthcare Information Exchange](#)

- [Management Engineering & Process Improvement](#)
- [Microsoft HUG Advisory Committee](#)
- [Nursing Informatics](#)
- [Patient Safety & Quality Outcomes](#)
- [Personal Health Record](#)
- [Physician Committee](#)
- [Privacy & Security](#)

To learn more go to [HIMSS Committees](#).

17. I would like to cancel my individual membership with HIMSS, how do I do so?

HIMSS individual membership can be cancelled at anytime by sending your statement of intent to membersupport@himss.org or by regular mail to HIMSS Member Services, 33 W Monroe St Suite 1700, Chicago, IL 60603. Per [HIMSS Bylaws](#), Article VI – Dues and Donations, Section 6.2 Disposition of Dues: All dues paid to HIMSS shall become the property of HIMSS and shall be used by HIMSS to further the mission of the organization. No portion of the dues paid by any member shall be refundable because of membership being terminated for any reason.

18. My company's HIMSS member left the company and I would like to change the contact. Can you please update the profile?

HIMSS Memberships are [nonrefundable](#) and [nontransferable](#). However, one can apply for membership at the [HIMSS Member Center](#), or join via telephone at 312-664-4467.

Chapters

[HIMSS chapters](#) bring healthcare IT and management systems professionals together in a local forum to exchange experiences, gain knowledge and enhance professional growth. Through regular meetings, newsletters and web sites, local chapters keep members connected to regional and HIMSS issues.

Your individual HIMSS membership automatically includes chapter membership at no additional fee. Make the connection with your HIMSS chapter today and:

- Be involved in healthcare IT on a local level
- Connect with new prospects
- Expose your business to local healthcare IT professionals
- Capitalize on new marketing opportunities

As an individual member, you are connected to one Chapter. If you didn't specify a chapter on your membership form, your name was added to the chapter's roster most closely located to your zip code. To update your chapter login to the [HIMSS member center](#) and scroll down and click "Manage Chapter." Or [email](#) us to help with the change.

To learn about a specific chapter including current president, contact information, territory breakdown, and a link to the chapter's web site go to: [Chapter Information](#). You can also email [Chapters](#) for additional information.

a. I have a question for a member of my Chapter Board of Directors, how do I contact them.

Feel free to reach out to your Chapter president, contact information, territory breakdown, and a link to the chapter's web site go to: [Chapter Information](#). Also, the Chapter Board is listed on their web site, under Board of Directors or "About the Chapter."

b. Can I participate in more than one Chapter?

Often, members are interested in participating in more than one Chapter. To join an additional chapter, there is a \$30 per Chapter fee. You can add additional chapters to your membership via the [HIMSS member center](#) and scroll down and click "Manage Chapter." Also, feel free to call 312-664-4467 and speak with someone in Finance or [join online](#) and click "chapter member" category on the application.

c. I haven't received any communication from my Chapter recently, why not?

All Chapters are run by volunteers and their communications vary. If you are interested in helping your Chapter increase their communications or event schedule, please feel free to [contact](#) them and offer to help. Chapters are always looking for additional volunteer support.

d. I would like to speak at a Chapter event. How can I do so?

A good way would be to join the [Speakers Bureau for Chapters](#). The Speakers' Bureau is an available service to help Chapters find experienced speakers on healthcare information and management topics. This may also be an opportunity for you to share your knowledge and expertise with Chapters.

If you would like to be part of the [Speakers Bureau for Chapters](#), you can [Register for an account](#). Instructions to add your information will be sent to the email account you registered.

Registering for an account does not guarantee you any speaking engagements. You will be required to acknowledge and agree with the guidelines listed in the disclaimer before registering. If for any reason, HIMSS feels that it is necessary to remove your record from the Speakers Bureau it has the authority to do so.

e. I am a chapter-only member and cannot access the HIMSS Member Center. My password and ID are correct.

Chapter only members can no longer access the [HIMSS Member Center](#). If you would like to upgrade your chapter only membership to an Individual membership, [email](#) Member Services and they can provide you an invoice for the difference. You can also call Member Service at 312-664-4467.

f. I have moved and I would like to change my chapter to a different chapter.

HIMSS has chapters by choice, which allows you to change your chapter at anytime. If you would like to change to a different chapter, simply [email](#) us or go to "manage chapters" in the [HIMSS member center](#).

Special Interest Groups

[SIGs](#) – as they're referred to – are member-created and member-driven groups focused on a single topic. There are many different SIGs currently in existence with new ones always on the horizon. Individual members can join SIGs at no additional fee. To learn more about the [SIG program](#), and join the SIG of your choice, visit [the SIG Homepage](#).

Communities of Profession

HIMSS has created many dynamic communities based on professional role. Its purpose is to articulate a cohesive voice for members based on their professional role and to provide domain expertise, leadership and guidance to HIMSS activities, initiatives, and collaborations within the community. Communities include:

- [Federal Health](#)
- [Management Engineer & Process Improvement](#)
- [Nursing Informatics](#)
- [Physicians](#)
- [Senior IT Executives](#)
- [Emerging Professionals](#)

19. What Professional Development opportunities are there for me?

Advancement to Senior and Fellow Status

HIMSS strongly emphasizes and encourages [professional development](#) and contributions to the healthcare industry for its members. As such, after a period of at least years of continuous membership, individuals have the opportunity to be recognized for their dedication to the Society by applying for Senior Member or Fellow Status. HIMSS national members are chosen for advancement after meeting several criteria based on professional capability, experience, leadership and service to their profession. Individuals who have advanced to Senior Member or Fellow status are leaders within the Society and eligible for running for the Board of Directors and the Nominating Committee. Complete details about the advancement program, including an application form, can be found at the [Member Advancement Information Page](#). For specific questions, email [Megan McGuirk](#).

Certification

Earning recognition as a [Certified Professional in Health Information & Management Systems](#) (CPHIMS) provides both internal and external rewards. You distinguish yourself among your peers and expand your career opportunities. To learn more about studying towards, and testing for the CPHIMS designation, visit www.CPHIMS.org. For additional information, please email [Julianna Kazragys](#), Manager, Certification.

JobMine®

JobMine is a powerful, interactive job search engine for job seekers and employers alike. It will help members find new opportunities. For more information go to www.himss.org/jobmine or call 1-888-575-9675.

20. How do I get selected as a speaker at a HIMSS event?

a. Speakers for the HIMSS Annual Conference

On average, more than 900 proposals are submitted each year for the HIMSS Annual Conference. The call for papers opens approximately 11 months prior to the next Annual Conference and closes approximately 9 months out. Proposals must follow a prescribed format and submission dates are strictly enforced. The Call is widely broadcast electronically to alert individual members of the opportunity. Please contact Deb Clough, Manager of Annual Conference Education, at dclough@himss.org for additional information.

b. Speaking Opportunities at other HIMSS Events

HIMSS has a wide variety of events throughout the year including, but not limited to chapter meetings, webinars, Summit, World of Health IT, AsiaPac, and our Virtual Conference & Expo. Through the weekly *HIMSS Insider*, individual members are alerted when calls for presentation proposals are being accepted. Such speaking opportunities provide excellent professional development and networking for you. If you have additional questions, please email education@himss.org.