



ICD-10 PlayBook User's Guide

The ICD-10 PlayBook is divided into several sections. Content contained within each tab has been provided from industry experts and is intended to provide important context/background, templates, educational opportunities and resources to its readers.

Familiarity with the healthcare industry will help you determine which areas of the PlayBook are most relevant to you. The Table of Contents (listed below) will serve as a quick overview of available topics.

Tab descriptors and subtopics serve as a guide to further assist you in determining the tabs most applicable to your specific needs.

If all areas of the PlayBook are applicable to you, we urge you to work through each tab in several sittings starting with the tab on the left of the screen called "Background" and then proceed on to the next tab. As there are multiple contributors, submitting content in similar areas, you may notice some slight replication and overlap.

Finally, please note, the ICD-10 PlayBook is a "living" site; therefore, gaps have been provided for adding industry information, comments, ideas and resources as they become available. If you wish to participate in the ICD-10 PlayBook to contribute content, please contact [Juliet Santos, Sr.](#) Director, HIMSS Business Centered Systems.

ICD-10 PlayBook Table of Contents

FEATURED CONTENT FROM OUR SPONSORS (*ICD-10 Landing Page*)

A benefit of ICD-10 PlayBook Sponsors, two pieces of content (white papers, webinars, and case studies) are highlighted on the site and gated for lead generation.

Tab: 5010/ICD-10 BACKGROUND

This section of the ICD-10 PlayBook provides an overview of ICD-10 which includes HIPAA Version 5010 platform, key time lines and alerts, business impact, CMS answers and how to implement ICD-10 while in the midst of other competing initiatives.

- Introduction to ICD-10
- About V 5010 Conversion,
- Key Timelines, Challenges & Alerts
- Business Impact (Provider/Payor)

Tab: ICD-10 INITIATION & PLANNING

The initiation and planning section provides guidance on project initiation, gathering human resources, implementing an awareness campaign and initial risk assessments that should be conducted early in the process. It describes an almost play by play “must do” for a successful project plan. It includes the ICD-10 Cost Predictive Model Tool to assist in planning for initial financial investment into ICD-10 as well as cash reserve planning for pre and post implementation. It also includes risk assessment and mitigation, business preparation, gap analysis and priority communications from clearing houses, health plans, banks/financial institutions and vendor messages to providers.

- ICD-10 Cost Predictive Model Tool
- Project Initiation
- Gathering Human Resources
- ICD-10 Awareness Campaign
- Initial Risk Assessments
- Implementation Planning
- Risk Assessment & Mitigation
- Business Preparation
- Gap Analysis
- Budget Development
- Priority Communications

Tab: VENDOR READINESS

New to ICD-10 PlayBook Version 2!

In response to many, ongoing requests from our provider-based individual members, HIMSS’ volunteers engaged in ICD-10 efforts have been seeking a way to showcase vendors’ readiness for ICD-10. As a result of this exploration, the HIMSS ICD-10 Task Force has provided subject matter expertise on a new, independent, tool called “VitalVendors”. This online tool – freely available through the ICD-10 PlayBook on the HIMSS website – is a voluntary vendor readiness rating system powered by VitalWare.

Tab: PROJECT PLAN TEMPLATES

This section provides samples of project plans that could be utilized as a starter document to aid organizations in implementing ICD-10.

Tab: ICD-10 IMPLEMENTATION

The implementation section provides information on systems remediation plan development, ICD-10 testing both internally and externally, software tools, how to select vendor partners, staff training plan, change management, communications and education plan as well as the Go Live plan. Finally this section includes guidance on documentation, coding and business analytics.

- Remediation Plan Development
- ICD-10 Testing
- Software Tools
- Selecting Vendor/ Consulting Partners
- Training Plan
- Change Management
- Communications Plan
- Education Plan Development
- Documentation, Coding & Business Analytics

Tab: ICD-10 GO-LIVE

The Go Live section provides information on communications for patients and non-covered business entities. It also contains communications from health plans, best practices from other providers, banks, financial institutions and vendors. It contains information on coding staff augmentation, ongoing remediation and validation, Go Live implementation and revenue cycle management.

- Communications To Providers from Health Plans
- Communications from Providers
- Coding staff augmentation and Availability
- System On-going Remediation and Validation
- Go Live Implementation

Tab: Post ICD-10 Go Live MONITOR & CONTROL

The Monitor and Control section provides information on project status reporting, developing and updating support plans post implementation as well as monitoring the impact on productivity and revenue.

- Develop and Update Support Plan/Post GoLive

Tab: EDUCATIONAL WEBINARS & EVENTS

The Education Webinars & Events section provides information on educational opportunities for providers as well as events sponsored by HIMSS and its participating organizations.

If you are an ICD-10 PlayBook contributor and would like to have your event featured, please forward information to BCS Coordinator, [Ebony Morgan](#).

Tab: SPEAKERS BUREAU

New to ICD-10 PlayBook Version 2!

A new feature of ICD-10 PlayBook Version 2 is the Speakers Bureau which has been established to create efficiency in providing ICD-10 PlayBook experts for HIMSS members and other providers seeking educational information on initiation, planning, implementation, high level risk mitigation strategies and other ICD-10 PlayBook topics.

Tab: ICD-10 Task Force

The ICD-10 task force concentrates on the development of tools and resources that will equip HIMSS' membership with planning, preparation and implementation of ICD-10. Work efforts expand to inclusion of tools and resources focused around Version 5010 which is required prior to ICD10. The targeted HIMSS audience for these tools may include ambulatory providers, hospital / enterprise providers, software vendors and clearing houses.

FY2012 Chair: Tori Sullivan, Business Solutions Professional, IBM

Co-Chair: Dwan Thomas Flowers, MBA, RHIA, CCS, Consultant, Deloitte Consulting, LLP

If interested in joining the ICD-10 Task Force, please contact BCS Manager, [Joanne Bartley](#).

Tab: Sponsoring Organizations

HIMSS appreciates the support of the G7 community and the ICD-10 PlayBook Sponsors. Company logos, narratives and web links for each respective sponsor is highlighted for lead generation.

For more information on sponsorship opportunities, please contact [Randy Knotts](#) at (630)790-0737.

Tab: Participating Organizations

This section lists participating organizations involved in supporting and providing content for the ICD-10 PlayBook for industry use. All organizations listed are sensitive to provider educational and financial sustainability needs.

Tab: Appendix

The appendix area houses additional reference material for ICD-10 PlayBook viewers.

Tab: Media Tool Kit

The HIMSS Media Tool Kit is designed to help supply users with materials to help promote the ICD-10 PlayBook. Banner ads are available in the following sizes:

- 160x600
- 300x250
- 300x600
- 728x90
- 125x125

A PDF Flyer is also available for distribution at events and in mailings.