Dear Valued HIMSS22 Exhibitor!

WELCOME TO HIMSS22!!!

Thank you for participating in HIMSS22 in Orlando, FL.

As we move deeper into 2022, we’re thankfully seeing the number of new COVID-19 cases continue to trend down, giving us even more confidence in delivering a safe and successful HIMSS22 in Orlando. But we know this year will continue to be different. With some lingering travel restrictions, workforce shortages and tightened budgets our expectation is for a more intimate event. More robust than HIMSS21, which garnered great praise for delivering quality over quantity, our meeting in March will again be comprised of more senior leadership and those most passionate about getting business done. What shines truer than ever is the need to connect in-person and be surrounded by our community. We continue to hear loud and clear: if I can be at HIMSS22, I will be at HIMSS22.

We don’t know the final registration number we’ll end up with, but we do see incredible momentum in in-person registration with unprecedented week over week growth.

We encourage you to amplify your communications on social media using #HIMSS22 hashtag and don’t forget to utilize your complimentary badges to invite your clients or potential clients.

Please take a few minutes to read through the information in this package. This information will help you find key locations (service center, registration, booth selection room, etc), inform you who to talk to if you have questions, and much more. Please share this information with your booth staff.

**Online Know Before You Go Packet**

**Exhibit Hall Hours: Orange County Convention Center – West Building**

<table>
<thead>
<tr>
<th>Day</th>
<th>Hours</th>
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<tbody>
<tr>
<td>Tuesday, March 15</td>
<td>10:00am – 6:00pm</td>
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<tr>
<td>Wednesday, March 16</td>
<td>9:30am – 6:00pm</td>
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<tr>
<td>Thursday, March 17</td>
<td>9:30am – 4:00pm</td>
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**HIMSS22 Right of Entry Process**

**HIMSS22 is a COVID-19 Vaccination Required Event for all attendees, exhibitors, speakers and HIMSS staff.** In order to obtain a badge for HIMSS22, each attendee, exhibitor, speaker, and HIMSS staff member will have to complete one of the following validation options to demonstrate compliance with HIMSS’ Right of Entry Policy.

**Option #1** for Pre-Show Validation is strongly encouraged to minimize wait times on-site and streamline your experience.
Validation Option #1 – Pre-Show Voluntary Vaccination Verification (ONLY applies to voluntary vaccination verification)

Please note that the **last day to utilize this pre-show validation option is March 11, 2022.** After this date, all validations must be completed using Validation Option #2.

Visit [Safe Expo’s vaccination validation site](#).

Validation Option #2 – On-Site Validation (Voluntary Vaccination Verification or Negative COVID-19 Test Verification)

For those choosing not to validate their vaccination status prior to arriving at HIMSS22, and for those opting to provide a negative COVID-19 test result obtained within 1 day of picking up your HIMSS22 badge, you must validate on-site at any Health & Safety Verification Desk, located near each HIMSS22 Registration Area.

**Self-administered or at-home test results will not be accepted.** Approved testing sites are available at the Orlando International Airport upon arrival. See [testing section](#) for a link to book an appointment at the Orlando International Airport.

Please note that when choosing Option #2 you should allow extra time for potential lines at the on-site Health & Safety Verification Desks.

For more information on the Right of Entry Process visit the [HIMSS22 Health and Safety Hub](#).

**Face Masks**
In accordance with current prevailing public health guidance all attendees, exhibitors, speakers, EAC, exhibitor labor, building staff and HIMSS staff will be required to wear face masks during HIMSS22 while on the HIMSS22 campus.

**Security:**
Orlando, FL is a major city with the inherent security risks of any major metropolitan area. Please, do not leave valuable items unattended in your booth space during move-in, show hours or move-out. HIMSS would like to keep this show a theft free event.

**On-Site Emergency Procedure**

**Safety / Security / Crisis Plan:**
In Case of Emergency

- **Orange County Convention Center:**
  Emergency, call 911. Non-emergency call 407-685-1119
- **Hyatt Regency Orlando:**
  Emergency and non-emergency, call 407-345-4455
- **Rosen Centre:**
  Emergency, call 911. Non-emergency call 407-996-9840
- **Rosen Plaza:**
Emergency, call 911. Non-emergency, call 407-996-1707

- Notify any HIMSS staff member.
- Notify any venue employee.

**Attendee Roster:**
Search to see who is attending HIMSS22 with our attendee roster. The list includes: Company Name, Contact Name, Title, City & State (this will be posted on the HIMSS Conference website under the Attend Tab > About (https://www.himss.org/global-conference) The list will be available starting March 7, 2022 Please keep in mind, this list will not include any attendee that opted-out of being listed on the roster.

Reference the Resources & Infographics for a quick glance of HIMSS22 attendees.

**HIMSS23 Booth Selection:**
HIMSS23 booth selection will take place during HIMSS22 Exhibition Hall | Aisle 6600, rear of Hall D

**Pricing and schedule** for HIMSS23

- 15 points received if 50% payment is received at booth selection for HIMSS23. Payment received no later than Thursday, March 17, 2022

- 30 points received if 100% payment is received at booth selection for HIMSS23. Payment received no later than March 17, 2022. (applied post conference) Cannot combine with the 50% payment points.

**HIMSS22 Exhibitor Listing - Gain Maximum Exposure!**
With over 110K views, you don’t want to miss out on updating your profile. You still have time, don’t delay, update today!  
https://HIMSS22.exh.mapyourshow.com/

**Make a difference – Donate your leftover items!**
Don’t know what to do with your leftover onsite items? Don’t want to ship them back? HIMSS will donate them to a local charity.
There will be collection bins placed throughout the exhibition hall to drop off your items before you head home. Bins located near the following aisles:
Front of hall in Aisle 1100, 1700, 2700, 3800, 4200, 5200, 6600

Items to consider donating*
- Tote Bags
- Pens/notepads
- Furniture
- Cleaning supplies
- Paper and plastic products
- Supplies
- Hand sanitizer

*No marketing collateral and must be non-perishable

**HIMSS Gives Back**
As part of HIMSS22 in Orlando, HIMSS Gives Back is raising funds to benefit Healthy Start Coalition of Orange County, a not-for-profit organization that works to ensure pregnant women have access to care, and to improve maternal and infant health while reducing preterm births, low birth weight babies and infant mortality. Our goal is to raise $30,000 to help Healthy Start provide their lifesaving services to more families through new parent resources and upgraded technology. Donate today.

HIMSS Floor Managers:
Floor managers are available to answer any questions to support your efforts during move-in, show hours, and move-out. Work with the floor manager in your booth area. The floor managers are:

(Floor Manager phones active Thursday March 10 through Thursday March 17)

<table>
<thead>
<tr>
<th>Libby Durfee</th>
<th>Frank Sheridan</th>
<th>Jean Olson</th>
</tr>
</thead>
<tbody>
<tr>
<td>Booths: 100-2299</td>
<td>Booths: 2300-3999</td>
<td>Booths: 4000-8300</td>
</tr>
</tbody>
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Freeman Concierge (Decorator)
Freeman concierges are available to answer any questions to support your efforts during move-in, show hours, and move-out. The Freeman concierges are:

<table>
<thead>
<tr>
<th>Dialis Sanchez</th>
<th>Caleb Roy</th>
<th>Sylvia Bergonzoni</th>
</tr>
</thead>
<tbody>
<tr>
<td>Booths: 300-1599</td>
<td>Booths: 1600-2799</td>
<td>Booths: 2800-3999</td>
</tr>
</tbody>
</table>

Freeman Service Center
Phone: 855-424-3738

OCCC (Electrical & Aerial Rigging)
Phone: 407-685-5010

Smart City (Internet)
Phone: 407-685-2000

Catering (CenterPlate)
HIMSS Exhibit Staff
HIMSS staff will be circulating the show floor throughout the move-in/show and move-out process and if you need to get a hold of one of us, please do. (*Phone Numbers active during Conference Only)

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Phone</th>
<th>Mobile</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elli Riley</td>
<td>Sr. Director, Exhibits &amp; Meeting Services</td>
<td>312-576-3466</td>
<td>312-576-3466</td>
</tr>
<tr>
<td>Virginia Geoghegan</td>
<td>Sr. Manager, Exhibit Services</td>
<td>630-335-3728</td>
<td>630-335-3728</td>
</tr>
<tr>
<td>Moriah Hathaway</td>
<td>Manager, Exhibit Services</td>
<td>312-915-9262</td>
<td>312-915-9262</td>
</tr>
<tr>
<td>Eileen Keating</td>
<td>Program Manager, Exhibit Services</td>
<td>312-515-5141</td>
<td>312-515-5141</td>
</tr>
<tr>
<td>Becky Washler</td>
<td>General Manager, Exhibits &amp; Membership Sales</td>
<td>312-859-5364</td>
<td>312-859-5364</td>
</tr>
<tr>
<td>Jessica Daley</td>
<td>Business Development Director</td>
<td>773-203-8147</td>
<td>773-203-8147</td>
</tr>
<tr>
<td>Lisa Currier</td>
<td>Senior Sales Executive</td>
<td>312-292-1855</td>
<td>312-292-1855</td>
</tr>
<tr>
<td>Jim Collins</td>
<td>Sales Director</td>
<td>312-848-1067</td>
<td>312-848-1067</td>
</tr>
<tr>
<td>Deborah Caruso</td>
<td>Senior Sales Executive</td>
<td>312-859-2046</td>
<td>312-859-2046</td>
</tr>
<tr>
<td>Laura Goodwin</td>
<td>Sales Program Lead</td>
<td>312-718-3377</td>
<td>312-718-3377</td>
</tr>
<tr>
<td>Erica Thomas</td>
<td>Sales Executive</td>
<td>312-802-5932</td>
<td>312-802-5932</td>
</tr>
<tr>
<td>Erica Thomas</td>
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Exhibitor Survey
We want to know what you think! Completing the exhibitor survey will help us continue to provide the excellent level of service that you deserve. The survey has been streamlined with fewer questions, and will be sent again to you via email on Thursday, March 17. Ten exhibitor points will be given to exhibitors that complete the survey by April 1.

We would like your HIMSS22 Global Health Conference & Exhibition experience to be one of the best shows of the year. We trust you will make new contacts, reconnect with existing clients, and enjoy the city of Orlando. Please do not hesitate to contact us if you have any questions. Again, thank you for your participation at HIMSS22, and we hope to see your company represented at future HIMSS Global Conferences and Exhibitions. Please feel free to contact us at any time during the conference. On behalf of the entire HIMSS staff, WELCOME!

Sincerely,

[Signature]

Elli Riley, CEM
Senior Director, Exhibits & Meeting Services, HIMSS