Presentation Content Outline

All components of the proposal should be completed to ensure reviewers and the HIMSS Global Health Conference Education Committee have full information (i.e. measurable outcomes) in order to adequately review the proposal.

Requirements:

- The proposal must not promote an organization, product and/or service.
- Complete all components of the proposal (i.e. measurable outcomes.)
- The submitter/speaker/co-speaker/organization is the owner of the proposal content.
- All necessary approvals/clearances are obtained before submission.
- Proposal should not contain plagiarism, invasion of privacy, violation of proprietary right or copyright, libelous or injurious matter.
- Cite all sources and/or include all necessary acknowledgements.
- Obtain written permission from copyright holder to reproduce/include previously published figures, tables or text excerpts and acknowledge the original source in the figure caption or as a footnote.

Not meeting the above requirements, may result in low review scores.

Content Section - Each content section accommodates up to a 1,000-word count max:

- Background – Provide an introduction/background of your topic.
- Organization - Provide a brief description of the speakers’ organization.
- Methods – Describe the study/project/process implementation used and provide a timeline.
- Challenges – Describe any barriers or challenges and identify considerations or best practices the organization followed to mitigate these barriers.
- Results/Findings - Identify any outcomes data (e.g. key performance indicators, pre-implementation performance, or current performance data).
- Conclusions – Describe any conclusions/lessons learned.
- Next Steps/Follow Up Research – If applicable, provide any next steps/follow up that are important to this presentation.
- Keywords - provide three keywords that pertain to your content.